



OFFICE OF THE DEPUTY VICE CHANCELLOR (ADMINISTRATION, FINANCE AND DEVELOPMENT)

## EXTERNAL ADVERTISEMENT

Alupe University is one of the new Universities in Kenya established vide the Alupe University Charter, 2022. The University aims to be a Bastion of Knowledge in Science, Education, Business Studies, Economics, Social Sciences, Human Resource Development, Tourism and Hospitality. Pursuant to Part III of the Alupe University Charter and Part XV of the Alupe University Statutes, the University invites applications from suitably qualified candidates to fill the following vacant positions on contract basis.

### ACADEMIC POSITIONS FOR TVET INSTRUCTORS

S/No	Department	Instructors/ Reference No.	Positions	Requirements
1.	Mathematics, Physics and Computer Science.	Information and Communications Technology <b>AC/08/15/11/23</b>	2	Degree in Computer Science/ information Technology from a recognized institution.  Those with Practical experience will have an added advantage
2.	Finance, Accounting, Procurement and Economics ( FAPE)	Finance and Accounting <b>AC/09/15/11/23</b>	1	Degree in Banking, and Finance/ Accounting/Commerce/ Business Management

3.	Development Management Science, Development Studies and Communication	Entrepreneurship Skills. <b>AC/10/15/11/23</b>  Communication skills <b>AC/11/15/11/23</b>	1          1	Degree / Higher Diploma in Entrepreneurship.          Degree in Communication and Public Relations/ Media/ Communication Studies.   Diploma in Communication studies will be added advantage.
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### Job Description

1. Teach and assess courses at one's Discipline at Diploma Level.
2. Conduct practical sessions.
3. Support learners in the field of study whenever a matter arises.
4. Support learners during exam registration period.
5. Carry out administrative, other duties and responsibilities as may be assigned.

### Criteria for appointment

To be eligible for appointment the candidate shall fulfill the following:

- a) Degree in the relevant field of study from a recognized/ accredited academic institution

OR

- b) Must have a higher Diploma in the relevant field in addition to a Bachelors degree in the relevant field of study from a recognized academic institution
- c) Must have at least two (2) years of relevant teaching experience.
- d) Must fulfil the requirements of chapter 6 of the Constitution of Kenya 2010
- e) Must show evidence of evaluated experience.

### Application Mode

Applicants are required to submit ten (10) copies of their application documents. Each application should be accompanied by a detailed Curriculum Vitae, copies of relevant Academic and Professional Certificates, copy of National Identity Card, and other relevant supporting documents.

Applications should be addressed to:

**The Vice Chancellor, Alupe University  
P.O. Box 845 – 50400  
Busia, Kenya**

**OR**

Dropped at Alupe University Administration Registry on or before Tuesday **15<sup>th</sup> November, 2023, by 5.00 pm.**

**Alupe University is an equal opportunity employer committed to diversity, gender, and equality and therefore encourages qualified persons living with disabilities, women and those from marginalized areas to apply.**

*Only shortlisted candidates will be contacted and canvassing will result in automatic disqualification.*

**Advertisement Date: 1<sup>st</sup> November, 2023**