



ALUPE UNIVERSITY

**OFFICE OF THE DEPUTY VICE CHANCELLOR ACADEMICS
RESEARCH & STUDENTS AFFAIRS (ARSA)**

FROM: DVC ARSA

DATE: 14/08/2026

TO: ALL POSTGRADUATE STUDENTS

REF:AU/ARSA/ST/COR.10/26

**SUBJECT: CLEARANCE OF SEMESTER FEE BEFORE SITTING FOR
EXAMINATIONS**

As we prepare for the forthcoming semester examinations, all postgraduate students are reminded to ensure that they have cleared the required semester fees before the commencement of the semester examinations.

Students are advised to verify their fee balances with the Finance Division and make the necessary payment in good time. Those with outstanding fees should ensure that their accounts are fully cleared before reporting for the examinations.

Please note that no student will be allowed to sit for the semester examinations without clearing the required semester fees.

You are therefore urged to take this matter seriously and make the necessary arrangements early to avoid any inconvenience during the examination period.

Thank you for your cooperation.

Yours faithfully,



**PROF. MARGARET B. N. ORINA PhD,
DEPUTY VICE CHANCELLOR (ARSA)**

Cc: Vice Chancellor
DVC AFD
Director Postgraduate
Deputy Finance Officer